



Matoshri Education Society's

Matoshri College of Management & Research Centre

Approved by : All India Council for Technical Education, New Delhi (AICTE),
Directorate of Technical Education, Maharashtra (DTE), Code : MB5122

Affiliated to : Savitribai Phule Pune University, Pune, Code : 1121

NAAC Accredited

AISHE Code : C- 45886

Address : Eklahare, Near Odhagaon, Off Aurangabad Highway, Nashik-422 105, Dist.Nashik, Maharashtra (India)

Ph.: (0253) 2406681 / 80 • Toll Free No : 18002336602

E-Mail : mcmrc_director@rediffmail.com • Website : www.mba.matoshri.edu.in

Notice

Date- 20th September 2023

10th IQAC meeting is scheduled on 25th September 2023 at 03.00 PM in IQAC Department. All the committee members are requested to attend the Meeting.

Agenda of the meeting is as follows.

- I. Welcome to all Committee members.
- II. Confirmation of MOM of 9th IQAC Meeting.
- III. Review on IQAC revised framework.
- IV. Review of Budget utilization.
- V. Review on NBA work.
- VI. Proposal to UGC, AICTE, SPPU for Research Grants.
- VII. Training for Faculties and Staff.
- VIII. Review of FDP conducted on 22nd May 2023.
- IX. Measures to improve students and staffs diversity.
- X. Review of Purchase of Books for A.Y.2022-23
- XI. Review on Academic Activities (Syllabus Completion, Concurrent Evolution, Guest Lectures, Webinars)
- XII. Review on Webinar, Guest lectures.
- XIII. To take review on Placement Activities.
- XIV. AQAR Submission of A.Y. 2022-23.
- XV. Review of Induction Program "Shubharam" for MBA I.
- XVI. Submission of Staff Selection Committee report to SPPU.
- XVII. Vote of thanks by IQAC Coordinator.


Dr. A. T. More

IQAC Coordinator


Dr. Y. M. Gosavi

Director, MCMRC



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Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting held on 25th September 2023.

The following members were present:

Sr. No	Name	Designation	Sign
1	Dr. Yogesh Mohan Gosavi	Chairman IQAC	
2	Hon. Kunal Narendra Darade	Secretary MES	
3	Dr. Aarti Tushar More	Coordinator of IQAC	
4	Prof. Vikrant Vijay Aher	Member	
5	Prof. Sachin Haushiram Patole	Member	
6	Prof. Anil Nivrutti Pawar	Member	
7	Mr. Jaganath Malhari Rahatal	Member	
8	Dr. Ranjana Vijay Aher	Member	
9	Mr. Uttam Sampat Khatode	Member	
10	Mr. Abhijit Keshav Sanap	Member	
12	Mr. Rohan Pushkar Barve	Member	

I. Welcome and Introduction of Members

The Chairman introduced the committee members and welcomed them for the meeting of IQAC.

II. Confirmation of MOM of 9th IQAC Meeting.

Confirmation of Minutes of Meeting of 9th IQAC meeting and informing about action taken report of the same to all members.

III. Review on IQAC revised framework.

IQAC coordinator informed all the members regarding NAAC revised framework from 2022-23. She asked all the staff members to follow the revised framework.

IV. Review of Budget utilization.

IQAC coordinator presented the budget for various academic and non academic activities. She insisted that the activities should be planned accordingly and proper utilization of funds should be done and recorded.

V. Review on NBA work.

The review on NBA work was taken by Director and IQAC coordinator. It was decided to gear up the NBA work. Application for pre qualifier is proposed to be in academic year 2023-24.

VI. Proposal to UGC, AICTE, SPPU for Research Grants.

IQAC Coordinator asked all faculty members to submit research proposal for research grants from UGC, AICTE, and SPPU etc. This will enhance research activities in the Institute.

VII. Training for Faculties and Staff.

It was decided to organize Training/FDP/Workshop for Teaching and Non teaching staff in A.Y.2022-23.

VIII. To take Review of FDP conducted on 22nd May 2023.

The detail review was taken by IQAC Coordinator of FDP on 'How to Write Research Paper' on 22nd May 2023 for Teaching. It was decided that more FDP's on research topics should be conducted.

IX. Measures to improve students and staffs diversity.

Director and IQAC Coordinator raised the concern about student diversity. Discussion was made regarding how to increase student and staff diversity in the institute.

X. Review of Purchase of Books for A.Y.2022-23

The review on library resources was taken by Director Dr. Gosavi Sir he insisted to purchase books required for Major & Minor specialization courses as per revised syllabus.

XI. Review on Academic Activities (Syllabus Completion, Concurrent evaluation, Guest Lectures, Webinars)

(1) Review of syllabus completion was taken from all the faculty members and it was unanimously decided to complete the syllabus before internal exams which is scheduled in month of November 2023.

IQAC chairman insisted that revision of academic courses should be taken to help students for better performance in offline exams which will be conducted by SPPU.

(2) IQAC coordinator took the review from CEO regarding CCE implementation by teaching staff for the semester I & III.

She also took review about the performance of the students in various activities.

(3) Chairman took review about the guest lectures conducted in the semester and appealed-all the members to conduct good guest lecture series as per the need of the syllabus and beyond that.

(4) IQAC coordinator insisted that various webinars on varied topics should be organized in coming semester.

XII. Review on Webinar, Guest lectures.

Various webinars were conducted online; the review was taken of the same. It was decided to conduct Guest lectures for MBA part I and II students as per timetable. It was unanimously decided to organize various Lectures on Yoga, Competitive Exam and Entrepreneurship Development.

XIII. To take review on Placement Activity.

The detail review of Placement activities was taken by the Director. Director insisted TPO to approach all the industries from and outside Nashik district, for placement purpose. He asked to prepare Placement Brochure for the year 2022-23 as early as possible.

XIV. AQAR Submission

IQAC coordinator informed that, AQAR 2022-23 filling is started, she asked all the faculties to start working on AQAR submission.

XV. Review of Induction Program "Shubharam" for MBA I.

The detail review was taken by Director of Induction Program "Shubharam" conducted on 9th September 2023.

XVI. Submission of Staff Selection Committee report to SPPU.

Recruitment of eligible teaching staff and Librarian was initiated by the institute. Eligible teaching staff and Librarian were interviewed by staff selection committee of SPPU. This process helps to obtain permanent approval of staff members. It was decided to submit the staff selection committee report to SPPU.

XVII. Vote of thanks by IQAC Coordinator.

As there were no further points of discussion so the meeting was concluded with a vote of thanks by the IQAC Coordinator.


Dr. A. T. More

IQAC Coordinator


Dr. Y. M. Gosavi

Director, MCMRC